

ADVOCACY WORKING GROUPS
Guideline

Composition	<ul style="list-style-type: none"> • Working Groups members must be members of ECCIL EuroCham Laos • Volunteering basis ratified by Executive Committee • Members are appointed for one year, renewable for additional one year • Members are expected to participate in the research development and the development of the resolution and policies
Responsibilities	<p>Working Groups are the “Voice of Business” coming from the members, which serve for a better business environment, for the benefits of the existing businesses in Lao PDR and potential new investors. Taking part to an ECCIL EuroCham Laos Working group is an opportunity to constructively influence public policy to support a better business climate and attract new economic opportunities.</p> <p>Strategic objectives: Discuss issues and bring recommendations to be shared during the Trade and Public Sector Working Group meetings through the year and, ultimately, raised during the annual Lao Business Forum.</p>
Working rules	<ul style="list-style-type: none"> • Working Groups members engage to meet on regular basis • A quorum of 60% of the Group is required for each meeting • Members are expected to come to each meeting prepared to discuss and suggest ideas • Members are expected to have read or done research related to the topic to be discussed • An attendance of at least 80% per member during the year is required • Members share their expertise, offer advices, discuss issues and bring recommendation to develop or review a policy • The Working Group is led by one team leader • The team leader must inform of the meetings/gatherings and report to ECCIL EuroCham Laos issues and advancement of meetings • The Working Group may invite ECCIL EuroCham Laos employee to attend meeting and assist in the discussion • Groups for 2020 include - but are not limited to: Construction, Finance, Hospitality, Logistics and [Agroforestry or Hydropower & Renewable energy].

Desired Outcomes	<ul style="list-style-type: none"> • Advocate on behalf of members • Participate proactively in the policy development of the Country • Connect with all levels of Public sector • Cooperate with local economic development and planning departures • Produce position papers* • Improve ranking of the Country in the “Ease of Doing Business” index
Resources	<p>The Working Group may access to the Chamber’s facilities and office equipment (meeting room, photocopier, telephone and access to Internet) upon availability and with prior approval.</p> <p>Punctual task force might be at the disposal of the Working Group, on punctual occasions, such as the drafting of the position papers.</p>

**Produce position papers: Prescribe recommendation to the Government following a template:*

- *Issue description: detail of the current situation and how it affects business environment*
- *Impact on Lao PDR: explain how/why it is important for the Government to address the issue*
- *Recommendation: describe specific actions that could improve the situation*

Adopted on February 2020 by
ECCIL Executive Committee