Membership No: ………………………..……………..

**MEMBERSHIP APPLICATION FORM**

**YOUR PHOTO HERE**

**(size 3x4)**

Mr/Ms/Mrs: ……………………………………………………………………

Size of business: □ Small □Medium □ Large

(to be marked by ECCIL)

Type of membership (to be marked by ECCIL):

□ Ordinary member □ Associate member

□ Honorary member □ Individual

□ Junior member (Individual) □ Junior member (Corporate)

**I. CONTACT INFORMATION**

(Company) Name (In English): …………………………………………………………………………………………………………………............

(Company) Name (In Lao): ………….…………………………………………………………………………………………………………………..…

Address: ..……………………………………………………………………..………Country:……………………………………………………….……..

Phone: ..………………………………………………………..……….Fax: ………………….…….…………………………….……………………………

Email: …..…………………….………………………………………………………………………………..…………….………………………………………

Company Website: …………………………………………………………………………………...………………………………………………….…….

Facebook: ……………………………………………………………………LinkedIn: ………………………………………………………………………

Head office address in overseas (if applicable):

…………………………………………………………………………………………………………………………..……………………………………………….

……………………………………………………………………………………………………………..…………………………………………………………….

Office Map:

**II. COMPANY INFORMATION (NOT APPLICABLE FOR INDIVIDUALS)**

Brief Description of Business (30-50 words; will be published in our membership directory):

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Registered Capital: ………………………………………………………………………………………………………….…………………………………

Shareholding Ratio: Lao …………………………..........................% Foreigner …………..…………………………………….…...%

Number of Employees: Lao ………….……………….…………………. Foreigners ……………………………..…………………………

**III. COMPANY REPRESENTATIVE NAME (NOT APPLICABLE FOR INDIVIDUALS):**

1. Name and surname: (Mr/Mrs/Ms): …………………………………………………….……………………………………………………….

Nationality: ……………………………………..……..……Position: ……………………………………..………………….…….………………

Contact number: ……………………………………………Email: …………………………………………………………………………………

1. Name and surname: (Mr/Mrs/Ms): .…………………………………………………………………………………………………………….

Nationality: ……………………………………..……..……Position: ……………………………………..………………….…….………………

Contact number: ……………………………………………Email: …………………………………………………………………………………

**IV. WHICH SERVICES ARE YOU MAINLY INTERESTED IN?**

□ Advocacy □ Advertising □ Matching (B to B) □ Trainings & Seminars

□ Personnel recruitment □ Economic/Industry research □ Exhibition/Fair

□ Other: ………………………………………………………………………………………

**V. BUSINESS CATEGORY (NOT APPLICABLE FOR INDIVIDUALS):**

□ Manufacturer □ Exporter □ Importer □ Distributor

□ Distributing agent □ Service □ Others ……………………………………………………………..………..

* Product/Service category: ………………………………………………………………………………………………………………..…………

……………………………………………………………………………………………………………..……………………………………….……………

* Details of product category: ……………………………………………….………….…………………………………………………………..

…………………………………………………………………………………………………………………………………………………….……………..

* Export product category: ……………………………………………………………………………….……………………………………………

…………………………………………………………………………………………………………………………..………………………………………..

* Import product category: …………………………………………………………………………….………………………………………………

……………………………………………………………………………………………………………………………..……………………………………..

**Name of other associations where you are a member:**

1. ……………………………………………………………………………….……………………………………………………………………………………
2. …………………………………………………………………….………………………………………………………………………………………………

**□ I wish to apply for membership of the European Chamber of Commerce and Industry in Lao PDR.**

**□ I hereby agree to comply with the Articles of Association and regulations of the European Chamber of Commerce and Industry in Lao PDR.**

**□ I agree to receive electronic communications from the European Chamber of Commerce and Industry in Lao PDR**

**□ I have read and understood ECCIL Privacy Policy (**[**https://eccil.org/about-us/privacy-policy/)**](https://eccil.org/about-us/privacy-policy/)) **and agree with the storage and processing of my data in accordance with ECCIL regulations.**

Affix the company’s seal here Date: …………………………………………………………

Authorizer signature

……………………………………………………………...…

Name: …………………………………………….………..

**VI. IMPORTANT DOCUMENTS OF TO BE SUBMITTED**:

Please follow a few simple steps below:

* Complete the Membership Application Form
* One copy of 3x4 (size) photo
* A copy of Enterprise Registration Certificate (latest year)
* A copy of investment license
* A copy of passport
* A copy of Tax Registration Certificate (Latest year)
* A copy of Business of Factory Permission Certificate (Latest year)
* A copy of Permission Certificate from the Ministry of Public Health (For Pharmacy Company/Pharmaceutical Factory)

Please submit the application form and the attached documents to ECCIL and your company will receive a response within 05 working days.

Your company will be an ECCIL member after having paid the membership fee according to the business size. Being a member, your company will get a membership card, and an access to the ECCIL website (Please note Junior Members do not get a membership card).

Membership is regulated by and subject due to the current Articles of Association of ECCIL which can be accessed on ECCIL website https://eccil.org/about-us/articles-of-association/.

**VIII. ANNUAL MEMBERSHIP FEE**   
  
Membership dues are based on the company’s registered capital:

A: The registered capital of the company is less than $ 150.000: $ 200

B: The registered capital of the company is between $150.000 and $500.000: $ 500

C: The registered capital of the company is more than $ 500.000: $ 1000

D: Junior membership for individuals (no time limit): $ 80

E: Junior membership for corporates (lasts two years): $ 80

Payment Method:

□ Cash □ Cheque enclosed (payable to the European Chamber of Commerce and Industry in Lao PDR)

□ Other ………………………………………………………………………………………………………………….

**Remark:** Eventual money transfer fees have to be borne by the company.

**IX. HOW TO JOIN?**

Please return membership registration form with your dues payment to ECCIL:

🞏 By cash at the office of the ECCIL, Villa Inpeng Located at House No 74, Inpeng street

Watchan Village, Chanthabouly District

🞏 By banking transfer to the "*European Chamber of Commerce in Lao* " at Banque Franco-Lao Building, Lane Xang Avenue, Hatsady Neua Village, Chanthabouly District.

**USD : compte N° 001000085711010017**

**LAK : compte N° 001000085711000013**

***Please note that the transfer fees will be at your charge***

**MEMBERSHIP TYPES AND BENEFITS**

|  |  |  |  |
| --- | --- | --- | --- |
| **MEMBERSHIP TYPES** | **DEFINITION** | **BENEFITS** | **ANNUAL FEES** |
| **Ordinary Members** | Ordinary members: shall be individual or juristic persons who are of good standing, are not bankrupt, have a legal presence in Lao PDR in a form permitted by the laws of Lao PDR and comply with at least one of the following conditions:   * Are nationals of a European state in case of individual persons and who can demonstrate to the satisfaction of the Executive Committee that they are actively involved in business, trade, investment and/or other permitted activities in LAO PDR but are not members of an organization which is an ordinary member of ECCIL. * Being established under the laws of any European State in case of juristic persons. * Being a subsidiary of such a company. * Managed by a European national. * Demonstrating to the satisfaction of the Executive Committee substantial ties to Europe. | * Get access to more than 2000 local, regional and global business contacts of ECCIL * Promote your events via our online newsletters and Facebook page * Increase credibility of your business * Meet and establish new contacts with our members, partners and business people from different industries in our popular networking events * Receive discount rates for ECCIL seminars, workshops, networking events and other ECCIL services * Enjoy different discounts provided by our membership programme (please go to www.eccil.org for a full list of privileges provided by ECCIL membership program) * Get priority invitations to limited seating events in Laos and abroad * Get a welcome post on ECCIL’s Facebook page with a short description of your company and a link to your website * Manage your company’s profile on ECCIL membership directory accessed by more than 1000 business each year * Receive regular business and economic information updates as well as updates on important government policy and regulatory changes on business related issues and laws applicable to your sector. * Get a free access to business and legal information and sector studies on ECCIL’s website * Get access to incoming business delegations * Active and passive voting rights are limited to Ordinary members only | Membership dues are based on the company’s registered capital:  1. The registered capital of the company is less than $150.000: $200  2. The registered capital of the company is between $150.000 and $500.000: $500  3. The registered capital of the company is more than $500.000: $1000 |
| **Associate Corporate Members** | * Companies of good standing which are resident of or established under the laws of LAO PDR. * Companies of good standing which do not have a presence in Lao PDR but comply with at least one of the following conditions: being established under the laws of any European State in case of juristic persons, being a subsidiary of such a company, managed by a European national and/or demonstrating to the satisfaction of the Executive Committee substantial ties to Europe. * Companies of good standing which are subsidiary companies, or affiliated companies under substantially the same control or management of an Ordinary Member. |
| **Associate Individual Members** | Associate individual members shall be individuals of good standing who are nationals of any European State and who can demonstrate to the satisfaction of the Executive Committee that they are actively involved in business, trade, investment and/or other permitted activities in LAO PDR and nationals/residents of the Lao PDR who can demonstrate to the satisfaction of the Executive Committee that they are actively involved in business, trade, investment and/or other permitted activities in Europe. |
| **Junior Members** | Junior members shall be individuals or companies which are not yet a member of ECCIL. Please note for corporates, this membership is limited to two years, then automatic transformation into regular membership will apply. For individuals, there is no time limit. Please note Junior Members do not get the full benefits of ECCIL membership as the other types like discounts on services. | * Access to all information on ECCIL website * Free access to all networking events | $80 |