TRAINING

EFFECTIVE COMMUNICATION

9.00 - 12:00 22nd - 23rd of July 2021, Zoom meetings

Communication at the workplace is very important to work efficiently and be productive in any organization.

Employees can experience increased morale, productivity, and commitment if they can communicate up and down a company's communication chain. Employers who spend time and energy to create open communication lines will quickly create trust among employees, resulting in productivity, performance, and overall morale.

Poor communication at the workplace will inevitably lead to non-motivated staff that can begin to question their confidence in their skills and organizations. Attend this event to boost your overall workplace's productivity.

By the end of this course participants will be able to:

- Understand rules of communication
- Understand the important of an effective communication
- Understand types of interlocutors
- Understand verbal and non-verbal communication
- Apply communication techniques in practice
- Overcome the communication barriers

Who should attend?

- Manager
- Head of division
- Staff

Language

The training will be conducted in English (Foreign trainer).

About the Trainer

Experienced trainer whether with wide groups (trained up to 900 managers on relying on core values) or smaller managerial groups as recently for Forte Toko on soft skills (including negotiation and customer service..

Registration fee

Member: USD 79 per person
Non-member: USD 92 per person

Event details

The "Effective Communication" training will be broken down into two days, three hours per day.

Date: 22nd - 23rd of July 2021
Time: 9.00 -12.00
Venue: Zoom

For more information and registration

Mr Binly OUTHOUMMA
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Tel: (+856 21) 264 330

Remarks:

- After registration, payment must be settled 03 days before the training
- Any cancellation must be notified by written notice 03 days before the training. No reimbursement will be possible beyond this notice.